



## Table

- ☒ Levels
- ☒ Price guide
- ☒ Tablecloth
- ☒ Photo board

## Tools & Supplies

- ☒ Scissors
- ☒ Clear tape (and/or double-sided tape)
- ☒ Duct tape or packing tape
- ☒ Safety pins or binder clips
- ☒ Zip ties or twist ties
- ☒ String or twine
- ☒ Small screwdriver (for banner stands or display fixes)
- ☒ Multi-tool (like a Swiss Army knife)

## Stationery & Signing Supplies

- ☒ Black pens (for signing)
- ☒ Sharpies (silver or gold for dark covers)
- ☒ Highlighters and sticky notes
- ☒ Notebook or clipboard
- ☒ Extra bookmarks, postcards, or flyers

## Sales & Money Handling

- ☒ Cash box or pouch (with change in \$1s, \$5s, \$10s)
- ☒ Square reader / card reader (with charger)
- ☒ QR codes printed for digital payments (Venmo, PayPal, etc.)
- ☒ Receipt book or sales log

## Tech Gear

- ☒ Portable phone charger / power bank
- ☒ Charging cables (for your phone, tablet, or reader)
- ☒ Extension cord or power strip (if you have access to outlets)
- ☒ Tablet or iPad for email signups or browsing your site
- ☒ USB flash drive (with files just in case)

## Cleaning & Maintenance

- ☒ Hand sanitizer
- ☒ Disinfecting wipes
- ☒ Paper towels or tissues
- ☒ Stain remover pen
- ☒ Lint roller
- ☒ Trash bags or plastic grocery bags (for quick cleanup or packing overflow)

## Personal Comfort

- ☒ Refillable water bottle
- ☒ Snacks (granola bars, trail mix, etc.)
- ☒ Breath mints or gum
- ☒ Lip balm, sunscreen (if outdoors), hand lotion
- ☒ Mini first aid kit (band-aids, pain reliever, etc.)
- ☒ Sweater or layers (some venues are cold)
- ☒ Comfortable shoes

## Extras for the Booth

- ☒ Extra tablecloth
- ☒ Weights or clips for windy outdoor setups
- ☒ Small mirror (if your book has merch like jewelry or wearables)
- ☒ Props or decorations (in case you need to replace something)